

Premier International Language Academy

中英學院

Teacher Application

PERSONAL INFORMATION:

(Legal) First Name _____ Last Name _____

Name in Chinese: _____

(American Name: First, Last) _____

Street Address _____

City, State, Zip Code _____

Phone Number (Use the Best Contact Number(____)) _____

Are you eligible to work in the United States? Yes _____ No _____

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes _____ No _____ If yes, please explain:

POSITION/AVAILABILITY

Position Applying For _____

Days/Hours Available: Hours Available: from _____ to _____

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Sunday _____

What date are you available to start work? _____

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EDUCATION

College/University (include address) - Degree/Diploma - Graduation Date

1. _____

2. _____

3. _____

Skills and Qualifications: Licenses, Skills, Training, Awards

EMPLOYMENT HISTORY

Present Or Last Position:

Employer: _____

Address: _____

Immediate Supervisor: _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____ Salary: _____

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Previous Position:

Employer: _____

Address: _____

Immediate Supervisor: _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____ Salary: _____

May We Contact Your Present Employer?

Yes _____ No _____

References: (Only list those knowledgeable about your qualifications for teaching)

Name/Title/ Contact info

1. _____

2. _____

3. _____

I certify that the information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____

Print Name _____

Date _____